

Ref: Agenda/Council220714

16 July 2014

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 22 July 2014**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards (2)
Central Bedfordshire Council
Bedfordshire Constabulary
The Editor, Biggleswade Chronicle
The Editor, Biggleswade Advertiser
County Library, Biggleswade

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. MEMBERS QUESTIONS

5. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

6. BEDFORDSHIRE CONSTABULARY

For members to receive Crime Figures from Bedfordshire Police.

7. INVITED SPEAKER

Sgt Gary Kidd – Bedfordshire Police

8. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For members to receive and approve the Minutes of the Council meeting held on 8 July 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For members to receive the Draft Minutes of the Joint Management Committee meeting held on 25 June 2014 at the Offices of Central Bedfordshire Council, Chicksands

9. MATTERS ARISING

- a. Minutes of the Council meeting held on 8 July 2014

10. PLANNING APPLICATIONS

- a. **CB/14/02473/FULL – 25 Mountbatten Drive, Biggleswade, SG180JJ**
Two storey rear extension, first floor front/side extension and single story front side extension.
- b. **CB/14/02509/RM – Land North East of Potton Road, Biggleswade**
Reserved Matters: following outline application MB/03/01205 for parcels 33, 37a, 37b, 49, 52 and 53a for 90 dwellings including appearance, landscaping, layout and scale.

11. ACCOUNTS

a. Financial Administration

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 30 June 2014
- ii. Summary of Income & Expenditure.
- iii. Current Bank Account, receipts and payments to 30 June 2014

12. ITEMS FOR CONSIDERATION

a. Partnership Community Defibrillator Scheme

At the Parish Council Conference on 29 April attendees were told about a community emergency defibrillator scheme for town and parish councils that we would be launching shortly.

The scheme is to be launched in partnership with Bedfordshire Fire and Rescue Service (BFRS), who have agreed to match fund the £30,000 contribution from Central Bedfordshire Together (CBT); meaning that there is now £60,000 to invest in this scheme.

This additional investment means that there will be funding for the initial purchase of defibrillator and secure storage cabinets. The support sort from Town and parish councils that wish to participate is the cost installation, energy, maintenance, insurance and awareness sessions. Full details can be found in the attached Expressions of Interest Guidance Notes.

If Town Council would like to take part in the scheme, the Expression of Interest Form has to be returned by 31 July.

13. ITEMS FOR INFORMATION

a. Planning application outcomes

A report detailing the outcome of recent planning applications is attached to this agenda.

b. Trinity Methodist Church, Biggleswade – Restoration of Rear Hall

Correspondence has been received from Trinity Community Project to inform Members that the restoration of the hall is virtually complete, and that they are just awaiting delivery of tables and chairs to complete the project.

The President of the Methodist Conference will perform the opening and dedication ceremony on 19 October, the details of which are to be finalised.

The Mayor, Town Clerk and Councillors are invited to attend the ceremony, the details of the programme have not been finalised, but it is likely to take the form of an afternoon tea followed by a service in the Chapel in the early evening.

A copy is attached to this agenda.

c. Carriageway Maintenance Works

CBC has notified Town Council of carriageway maintenance works at Potton Road, between Devon Drive and Drove Road junction, commencing on 28 July and is expected to last 8 days to complete.

Potton Road will be closed as a through route between 09:00 and 15:30.

A copy is attached to this agenda.

d. Thank you letter – Trinity Community Project

Correspondence has been received from the Trinity Community Project thanking the Mayor for the donation of £250 which was paid from unused Mayoral Allowance 2013/14.

e. Request from Cllr G Wilson – re First World War Commemoration funding

Further to the Council meeting held on 8 July, this item will be discussed at the next Council meeting on 12 August 2014.

14. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

15. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Exempt Items 16a & 16b – Contracts

16c - Staff

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.